



ARBN: 601 154 652

## METROLOGY SOCIETY OF AUSTRALIA - Annual General Meeting

**Date & Time:** Monday 13<sup>th</sup> November 2023, 12noon Sydney / 2pm NZ time

**Venue:** Zoom online

### MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85977397375?pwd=djlCL3pJc0JuNkJKZ3RvL21UQmFVQT09>

**Meeting ID: 859 7739 7375**

**Passcode: 481440**

Dial by your location

Find your local number: <https://us02web.zoom.us/u/kunDyXIPZ>.

MSA President Tony Bergen to opened the meeting by 12noon (Sydney time) and declare quorum (including proxies) achieved to proceed.

Member Proxies Received	Nominated person
Anne Evans	Cynthia Lendrum (Ops Secretary)
Daniel Turner	Paul McMullin (Exec Committee)
Neil Ciclovan	Tony Bergen (President)
Maree Stewart	Tony Bergen (President)
Richard Amstutz	Tony Bergen (President)
Darryl Pettit	Tony Bergen (President)
Mark Kuster	Tony Bergen (President)
Keith Jones	Cynthia Lendrum (Ops Secretary)
Blair Hall	Cynthia Lendrum (Ops Secretary)
Adam Dunford	Cynthia Lendrum (Ops Secretary)
Rebecca Hawke	Cynthia Lendrum (Ops Secretary)
Markku Sarubin	Rowan Anderson (member)
Steve Jenkins	Tony Bergen (President)
Jason Clarke	Jennie Dingley (member)

**Present (online)**– Cynthia Lendrum, Tony Bergen, Liam Shanahan, Lenice Evergreen, Greg Hender, Jennie Dingley, Neil Ciclovan, Owen Brace, Saeedeh Saadati, Liam Shanahan, Jonathan Taylor, Paul McMullen, Daniel Turner, Judy Smart, Emma Parker, Anthony Swan, Jason Dortmans, Brent Taylor, Jane Warne, Rai Pippia, Mary Ryan

**Apologies** – Daryl Pettit, Anne Evans, Jason Clarke,

**1. Minutes of previous AGM meeting** - held on 23 February 2023.

Minutes Reviewed, and accepted as read – Motion raised by Tony Bergen, Seconded Mary Ryan

**2. Presidents Report**

Tony presented his Presidents report.

Acknowledges great support since being elected President at MSA2023 conference Feb.2023. Key points:

- Surveyed members on Priorities to inform longer term strategic planning
- Website MVP upgrade has issues and further investigations underway
- Membership is declining and planning for invigoration
- Education programme and lecture series being promoted to universities
- History of the MSA project

**3. Treasurers Report**

Saeedeh Sadaati has reported on our financial position as at 30 June 2023. Overall position including NZ accounts \$202,373.83 + \$27326.32

Move to accept accounts – raised by Cynthia Lendrum and Seconded by Liam Shanahan.

**4. Election of officers**

Position	Current Officials
President	Tony Bergen
Vice President	Liam Shanahan
Treasurer	Saeedeh Sadaati
Exec Secretary	Jason Dortmans
Operational Secretary	Cynthia Lendrum (NZ)
Exec Committee members	Rai Pippia (QLD) Greg Hender (QLD) Jane Warne (VIC) Paul McMullen (VIC) Daryl Pettit (NZ) Lenice Evergreen (NZ) Khaled Chahine (NSW) Owen Brace (NSW) Winston Yan (NSW)

**President – Tony Bergen**

Nominated by Cynthia Lendrum and seconded by Liam Shanahan  
*Accepted*

**Vice-President – Liam Shanahan**

Nominated by Tony Bergen and seconded by Lenice Evergreen  
*Accepted*

**Treasurer – Saeedeh Sadaati**

Nominated Emma Parker and seconded by Neil Ciclovan  
*Accepted*

**Executive Secretary – Jason Dortmans**

Nominated by Cynthia Lendrum and seconded by Liam Shanahan  
*Accepted*

**Operational Secretary – Cynthia Lendrum**

Nominated by Lenice Evergreen and seconded by Paul McMullen  
*Accepted*

**Executive Committee members – Moved by Tony, seconded by Emma Parker**

Rai Pippia, Greg Hender, Jane Warne, Paul McMullen, Daryl Pettit, Lenice Evergreen, Owen Brace.

Khaled Chahine and Winston Yan – Nominated and accepted by email  
*All Accepted*

**5. Website status**

Tony acknowledges the hard work from Liam Shanahan and Jason Dortmans in the website project.

Liam updated attendees about the website status. Committee had voted on upgrade and invest in refreshed site in 2021. Entered into arrangement with Developers and agreed on Wordpress platform. Site was live in March 2023 but struggling to get membership portal stable and Discussion Forum operational. NZ member Annalyse Ryan is working with Liam and is positioned to support new tender process and administration of site once completed. No money has been paid to existing developer as we wait until outlining what has been delivered.

Daniel Turner has commented that RACI has been facing similar issues. No objection from attendees to the approach going forward to go to tender for new developer and the expectation for more investment.

**Action:** Tony Bergen will contact Shenal the RACI CEO about their site issues

**6. Conference 2025**

Ideally held in a main centre with international airport and where transport options and venues are good. Request for helpers to organise the next conference with no takers. We need someone to lead this.

Interest from Mary Ryan to be involved, suggests Canberra.

**Action:** Exec committee to investigate options

**7. Communications** – nil, apart from some SPAM emails

**8. General Business**

8.1 Approval of Expenditure Policy – copy available on demand

Motion to accept MSA Expenditure policy – Tony Bergen, seconded by Liam Shanahan  
*Accepted.*

8.2 Real World Education – Lenice updated the attendees about the status of this initiative being developed in NZ. Offers lab tech training modules provided virtually and onsite at nominated labs.

8.3 Metrology for Education grant - <https://www.industry.gov.au/news/national-science-week-2024-grants-now-open>

Tony raised this with attendees, good range of options. Tony will take this discussion to the exec committee.

Thank you to all attendees and those who provided a proxy vote.

Meeting closed at 1.26pm (Sydney time)