



ARBN: 601 154 652

## METROLOGY SOCIETY OF AUSTRALIA - Annual General Meeting

**Date & Time:** Monday 11<sup>th</sup> November 2024, 2:00 pm Sydney / 4:00 pm NZ time

**Venue:** Zoom online

### MINUTES

Join Zoom Meeting

<https://us02web.zoom.us/j/85116182439?pwd=Vch4U4LtbcrAoQyXzAhaWQTbDw94wW.1>

**Meeting ID: 851 1618 2439**

**Passcode: 120302**

MSA President Tony Bergen opened the meeting at 2:00 pm (Sydney time) and declared quorum (including proxies) achieved.

#### Proxies received

Member name	Member #	Nominated person	Proxy Member #	Proxy email
Anne Evans		Cynthia Lendrum		<a href="mailto:anne@arani.nz">anne@arani.nz</a>
Adam Dunford		Cynthia Lendrum		<a href="mailto:adam.dunford@measurement.govt.nz">adam.dunford@measurement.govt.nz</a>
Blair Hall	729	Cynthia Lendrum		<a href="mailto:blair.hall@measurement.govt.nz">blair.hall@measurement.govt.nz</a>
Rebecca Hawke	2269	Cynthia Lendrum		<a href="mailto:rebecca.hawke@measurement.govt.nz">rebecca.hawke@measurement.govt.nz</a>
Lenice Evergreen		Cynthia Lendrum		<a href="mailto:Lenice.evergreen@measurement.govt.nz">Lenice.evergreen@measurement.govt.nz</a>
Mary Ryan	382	Emma Parker		<a href="mailto:Emma.Parker@nata.com.au">Emma.Parker@nata.com.au</a>

**Present (online)** – Daryl Pettit, Liam Shanahan, Nick Mason, Tony Bergen, Annalyse Ryan, Rai Pippia, Jordan Hough-Anderson, Jennie Dingley, Gavin Tasker, Saeedeh Saadati, Paul McMullen, Owen Brace, Cynthia Lendrum, Daniel Turner, Australian Pressure lab x3, Jason Dortmans, Brigitte Sargent, Jason Clarke, Khaled Chahine, Kai van den Hoff, Emma Parker, Jason Fathom, Winston Yan, Edward Smulders, Blair Hall, Mike Tecofsky, Judy Smart, Jane Warne

**Apologies** – Anne Evans, Lenice Evergreen, Adam Dunford, Rebecca Hawke, Mary Ryan,

1. **Minutes of previous AGM meeting** - held on 13 November 2023.

Minutes Reviewed, and accepted as read, unanimously.

**Motion raised by - Tony Bergen**

**Seconded by – Cynthia Lendrum**

*Action items from AGM2023 – all progressed and managed by the Executive Committee*

## 2. Presidents Report

Tony presented his Presidents report.

Key points, grateful for committee members input into major initiatives such as the Website upgrade, Education Initiatives, MSA History project and the Conference MSA2025. Noted a decline in membership but initiatives to invigorate depend on an operational website. Attach as appendix A.

## 3. Treasurers Report

Saeedeh Sadaati has reported on the MSA's financial position and accepted as presented.

Balance Sheet total as at 30 June 2024 AU\$179,857.04

NZ Balance as at 11 November 2024 \$25,494.88

Major expenses to come will be Conference Mercure Hotel deposit and Everything Digital website project final payment and will be reported at the next AGM.

**Motion raised by - Daryl Pettit**

**Seconded by – Emma Parker**

## 4. Election of officers

Position	Current Officials
President	Tony Bergen
Vice President	Liam Shanahan
Treasurer	Saeedeh Saadati
Exec Secretary	Jason Dortmans
*Operational Secretary - not residing in Australia	Cynthia Lendrum (NZ)
Exec Committee members	Rai Pippia (QLD) Greg Hender (QLD) *(resigned) Jane Warne (VIC) Paul McMullen (VIC) Daryl Pettit (NZ) Lenice Evergreen (NZ) Khaled Chahine (NSW) Owen Brace (NSW) Winston Yan (NSW) Annalyse Ryan (NZ)

### Elections:

#### President – Tony Bergen

Nominated by Liam Shannahan and seconded by Daryl Pettit

*Accepted*

#### Vice-President – Liam Shanahan

Nominated by Tony Bergen and seconded by Saeedeh Saadati

*Accepted*

#### Treasurer – Saeedeh Saadati

Nominated by Daryl Pettit and seconded by Emma Parker

*Accepted*

**Exec Secretary – Jason Dortmans**

Nominated by Liam Shanahan and seconded by Daryl Pettit

*Accepted*

**Operational Secretary – Cynthia Lendrum**

Nominated by Tony Bergen and seconded by Mike Tecofsky

*Accepted*

***The current committee members with the exception of Greg Hender, have agreed to remain in their committee roles.***

**Executive Committee members**

Nominated by Tony Bergen and seconded by Gavin Tasker

*Accepted*

**5. Website status – presented by Jason Dortmans and Liam Shanahan**

Jason Dortmans shared his update

- Website sub-committee formed in May 2024 with tender requirements documentation and intention to progress the incomplete previous site upgrade.
- 10 submissions to that tender in June
- Everything Digital (NZ) awarded project and commenced work in July
- Sub-committee have provided guidance on desired structure and content
- Thursday 14<sup>th</sup> November is the first review
- Feedback and final approval by 3 December
- Go Live by 6 December.

**6. Conference 2025 – presented by Tony Bergen**

Tony Bergen updated the attendees on the MSA2025

- Monday 25<sup>th</sup> to Thursday 28<sup>th</sup> August 2025
- Mercure Central Sydney – great accessibility
- Large screen in Hotel foyer to use to promote metrology and sponsors
- All facilities on one level, includes welcome function terrace with pizza oven and adjacent to conference room and expo/catering area
- Hotel rooms with discounted rates
- Platinum sponsor is Rapid-Tech and RF Test
- Only a few remaining sponsor options
- 3 Keynotes confirmed, James Olthoff, Jennifer Evans, Eduardo Trifoni, with one more to come
- Programme outline – Monday 25<sup>th</sup> for NMIA tour and Welcome function / Tues is Day one of conference sessions and Conference Dinner / Weds is Day two of conference sessions with a proposed afternoon includes free walk in sessions open to students/public / Thursday starts with AGM breakfast and Day three sessions and closing.
- [Event page on website](#)

**7. Priorities for 2025**

Tony Bergen updated the attendees on the MSA strategic priorities

- Current initiatives all reflected in the ideas gathered post AGM2023
- Now under review and updated through a current survey

<https://www.surveymonkey.com/r/MSAPriorities>

#### **8. Communications - presented by Cynthia Lendrum**

- Spam messages
- Membership enquiries
- Measurement lectures enquiries
- Website forum discussion enquiries

#### **9. General Business**

Nil

Thank you to all attendees and those who provided a proxy vote. We look forward to seeing you all at the next AGM during MSA2025 in Sydney.

Meeting closed at 2:57 pm